CITY OF ST. JOHNS

REGUALR CITY COUNCIL

MINUTES

August 13, 2025

The regular City Council meeting was duly posted. Vice Mayor Jill Patterson called the meeting to order at approximately 6:30 p.m. in the City Council Chambers.

**ROLL CALL:** Vice Mayor Jill Patterson, Councilman Tony Raykovitz, Councilman Nathan Wengert, Councilwoman Mandi Huth, and Councilman Brad Jarvis.

**ABSENT:** Mayor Spence Udall, and Councilman Joe Greene.

**STAFF PRESENT:** City Manager Paul Ramsey, City Clerk Cindy Lee Richins, Finance Director Timothy Hinton, Assistant Fire Chief Jason Kirk, Police Chief Lance Spivey, and City Attorney D. Bryce Patterson.

**OTHERS PRESENT:** Cindy Ballejos, Kay Hauser, Jen Moreira, John Richardson, Linda Richardson, Lisa Painter, Scott Richins, Steven Palmer and Wayne Layton.

**INVOCATION:** Mandi Huth

**PLEDGE:** Tony Raykovitz

**CALL TO THE PUBLIC**

* Clay & Cookie Overson made a short video showing all the people participating in pickle ball.
* Steven Palmer representing the Chamber of Commerce, thanked City Council for their support.

**CONSENT AGENDA**

1. **Consider approval of the July 9, 2025, City Council minutes.**
2. **Request approval for payments of bills from July 1 – 31, 2025. Special details of bills can be requested at City Hall.**

**MOTION**

Motion was made by Councilman Tony Raykovitz to approve the consent agenda as stated. Motion was second by Councilman Nathan Wengert.

**Motion passed 4-0 with** **Vice Mayor Patterson, Councilman Raykovitz, Councilman Wengert, and Councilwoman Huth voting in favor. Councilman Jarvis abstained because he was not in the last City Council meeting.**

**REGULAR AGENDA**

1. **Consider possible sale of the remaining lots in the Vista San Juan subdivision.**

City Manager Paul Ramsey commented that the city has had an offer to purchase all 8 of the remaining lots in Vista San Juan. The group that is purchasing the lots agreed to sale 2 lots to Northern Pioneer College for the building trade class.

**MOTION**

Motion was made by Councilman Tony Raykovitz to approve the sale of the remaining lots in the Vista San Juan subdivision. Motion was second by Councilwoman Mandi Huth.

**Motion passed 5-0 with Vice Mayor Patterson, Councilman Raykovitz, Councilman Wengert, Councilwoman Huth, and Councilman Jarvis voting in favor.**

1. **Consider request to purchase a new International CV515 chassis.**

Assistant Fire Chief Jason Kirk commented that the 1997 Chevy pickup that is starting to have problems needs a new chassis. We bought this truck at action and did some refurbishing. This truck has been fighting fires across the country. Trying to find a chassis for this truck has been difficult also it is a 4 door truck. We found 3, Albuquerque wants $93,000 plus shipping, Illinois wants $96,000 plus shipping and Arkansas want $77,000 and will ship for free. There will be more money spent to put equipment on the truck. In total it will be under $105,000.

**MOTION**

Motion was made by Councilman Tony Raykovitz to approve to purchase a new International CV515 chassis not to exceed $105,000.00. Motion was second by Councilman Brad Jarvis.

**Motion passed 5-0 with Vice Mayor Patterson, Councilman Raykovitz, Councilman Wengert, Councilwoman Huth, and Councilman Jarvis voting in favor.**

1. **Consider approval to refurbish the 2001 Ford ambulance.**

Assistant Fire Chief Jason Kirk commented that the 2001 Ford ambulance was retired to the airport. Then COVID hit. We cleaned it up and put it into service again. We used the ambulance for 2 years and retired it again.

It is difficult to go out to bid to refurbish an ambulance. Everyone would have different ideas of how to refurbish it.

Assistant Fire Chief Kirk received a quote to refurbish the ambulance, and it will cost $350,000. This ambulance will be for out of the way places.

**MOTION**

Motion was made by Councilman Tony Raykovitz to approve refurbish the 2001 Ford ambulance, not to exceed $350,000.00. Motion was second by Councilman Nathan Wengert.

**Motion passed 5-0 with Vice Mayor Patterson, Councilman Raykovitz, Councilman Wengert, Councilwoman Huth, and Councilman Jarvis voting in favor.**

1. **Consider approval of community service officer position and job description.**

Police Chief Lance Spivey commented that this position was changed to Police Assistant to match the job description. This would be a position to help the officers and office personnel. This is not a certified officer position. We do have interest in this position. The person could get a feel for the job and then when they are closer to the age of 21, they can attend the police academy.

This position will take one of the officer’s openings. We will have 2 officer positions open if council so choices.

**MOTION**

Motion was made by Councilwoman Mandi Huth to approve the Police Assistant, matching the job description. Motion was second by Councilman Tony Raykovitz.

**Motion passed 5-0 with Vice Mayor Patterson, Councilman Raykovitz, Councilman Wengert, Councilwoman Huth, and Councilman Jarvis voting in favor.**

**CITY MANAGER MONTH END SUMMARY**

* We have received the 3rd truck out of the 3 trucks we ordered and we are working on outfitting it.
* Met with ADOT regarding the intersection of 13th and Cleveland.
* Broadband is almost complete with the digging. We are hoping that they will be done running fiber by the end of the year.
* We are working on the West bench Pipeline. There will be testing of water pressure.
* Met with NACOG and they have approved 15th North. We also worked on a transportation plan for the community.
* Working on plans for a multipurpose field out at the baseball fields.

**CITY POLICE CHIEF MONTH END SUMMARY**

* The Police Dept. had 144 incidents this last month. That is down by hundred.
* Castillo arrested a person for doing donuts in the fairground parking lot.
* Bond arrested a juvenile for a beer run.
* Castillo received a call from the pool that a person took their child from the pool and was intoxicated. He located the driver and arrested the person.
* Blank took care of an accident that happened by Dollar General.
* Richardson stopped a person with fictitious license plate on their vehicle.
* We also had an arrest for a person taking $57,000 from someone in town. DPS arrested a person in Tucson.
* The Pioneer Parade was one of the best managed parades ever.
* ARCAD is working now. It is a victim notification and we are getting great reviews. The officers are doing a great job!

**CITY EMERGENCY SERVICES MONTH END SUMMARY**

* We are busy as usual. Fire season is not over. We have a crew on the Billy fire and we will be changing out that crew soon.
* New ambulance should be here in October 2025.
* We are having maintenance work done on one of the Wildland Fire Trucks in Flagstaff.
* One of the fire trucks had an mechanical seal issue, it is in Phoenix being fixed.
* Fourth of July firework donations.
* Dispatch Center; We have talked with the County. The decision is pending.

**FUTURE AGENDA ITEMS**

* Jill Patterson – Report on code violations, and actions taken, month by month.

**ADJOURNMENT**

**MOTION**Motion was made by Councilman Tony Raykovitz to adjourn the City Council meeting. Motion was second by Councilwoman Mandi Huth.

**Motion passed 5-0 with Vice Mayor Patterson, Councilman Raykovitz, Councilman Wengert, Councilwoman Huth, and Councilman Jarvis voting in favor.**

**Meeting adjourned at 7:16 p.m.**

Spence Udall, Mayor

ATTEST:

Cindy Lee Richins, City Clerk

**CERTIFICATION**

I hereby certify that the forgoing minutes are a true and correct copy of the minutes of the regular St. Johns City Council meeting held August 13, 2025. I certify that the meeting was duly called, held, and that a quorum was present.

 Cindy Lee Richins, City Clerk

\*Please note: Approved minutes are not verbatim record of what happened at the City Council meeting, they capture a summary of the meeting as well as all action taken. A recording of the entire meeting is available upon request at the City Clerk's office for three months following the meeting.