

TOWN OF FRIENDLY NEIGHBORS



CITY OF ST. JOHNS

CITY COUNCIL AGENDA REQUEST FORM

Name of person(s) proposing item: _____

Telephone number: _____

E-mail address: _____

Date of meeting: _____

Item requested will be for: Informational/Discussion only Discussion/Action

Brief description/summary of the agenda item (as you would like it to appear on the agenda): _____

Detailed description of the agenda item: _____

12 copies of written materials to be provided to Council: Yes No N/A

Signature of person requesting agenda item

Date

Agenda requests must be submitted to the City Clerk no later than eight (8) days prior to the City Council meeting. Requests submitted after this deadline will not be scheduled until the following City Council meeting.

Review complete, Item approved not approved:

City Manager/City Clerk: _____