

**ST. JOHNS CITY COUNCIL
REGULAR MEETING MINUTES
May 10, 2012**

The regular meeting was duly posted. Mayor Fred Nielsen called the meeting to order at approximately 6:40 pm in the Board of Supervisors Meeting Room at the County Annex.

ROLL CALL: Mayor Fred Nielsen, Vice Mayor Ryan Ashton, Councilwoman Kay Hauser, Councilman Pete Hancock, Councilman Michael Cirivello (arrived at 6:45pm), and Councilman Spence Udall

ABSENT: Councilman Ryan Patterson

STAFF PRESENT: Interim City Manager Paul Ramsey, City Attorney Bryce Patterson, Finance Director/City Clerk Evan Nelson, Police Chief Donny Jones, Assistant Fire Chief Jason Kirk, and Assistant EMS Chief Jean Kirk.

OTHERS PRESENT: Joyce Alves, Branson Eagar, Odet Bloomfield, Betty Clanton, Mary Hendricks, Kim Wagoner, Jim Staffnik, Mr. Platt and Cathy Montoya.

PLEDGE: Kim Wagoner

INVOCATION: Bryce Patterson

CALL TO THE PUBLIC

Mr. Jim Staffnik made comments on the Grant and Agenda 21 and invited council members to the Republicans of Apache County meeting.

Mr. Platt voiced his concerns regarding In-Kind Contributions on HUD 1044. The main concern being what demands would be made of the city if any members of the contract defaulted on paying their portion of the funds.

CONSENT AGENDA

1. Consider approval of April 12, 2012 Regular Meeting Minutes.
2. Payment of bills.

MOTION

Motion was made by Councilwoman Kay Hauser to approve the consent agenda items as stated. Motion was seconded by Mayor Nielsen.

Motion passed 6-0.

REGULAR MEETING AGENDA

3. **Consider reducing the arena fee from \$100.00 to \$50.00 and donating the use of the arena lights for the Apache County Horseman's Association for 3 Gymkhanas Events for youth riders.**

Kimberly Wagoner explained the reasons for the request for the waiving of fees. Council wanted to know costs incurred by the City for these events involved in preparation of the arena, the water, the electricity, and how many people participate in the events.

MOTION:

Motion was made by Councilman Cirivello that the City reduce the fee from 100.00 to 50.00 for 5 Gymkhanas Events and waive the cost of the arena lights for 3 of the Gymkhanas Events for the Apache County Horseman's Association. Motion was seconded by Councilman Hancock.

MOTION PASSED: 6-0

4. **Consider approval of Resolution 494, a resolution of the City of St. Johns, Arizona designating the Airpark and Wildland Funds as special revenue funds, as required by GASB54.**

Discussion was led by Evan Nelson who explained the need for the Resolution as recommended by the Auditor of the City Finances. Discussion ensued regarding the means of tracking and what happens to the funds at the end of the fiscal year. Recommendation was made by City Manager Mr. Ramsey that more information and clarification be gotten so that everyone could understand all implications. By unified consensus this item was moved to the June Agenda.

5. **Consider approval of Intergovernmental Agreement between the City of St. Johns and the State of Arizona for Roadway Improvement Project No. SS96301C/03D, for improvements to 7th South and 13th West.**

Discussion was led by Mr. Ramsey. Project has been worked on for 2 years. The improvements will pertain to the school bus route by putting them into State Route so that these funds can be used for maintaining the roads. Only these two roads met the numerous qualifiers for the funds required by the State.

MOTION:

Motion was made by Vice Mayor Ashton that the council approve the Intergovernmental Agreement between the City of St. Johns and the State of Arizona for Roadway Improvement Project No. SS96301C/03D for improvements to 7th South and 13th West. Motion was seconded by Councilman Cirivello.

MOTION PASSED 6-0

6. Consider approval of Ordinance 147 – Council policy for agenda creation.

Mayor led the discussion on this item. Discussion ensued regarding the Mayor's power in keeping an item off the agenda and having a second vehicle to get items on to the agenda.

MOTION:

Motion was made by Mayor Nielsen that the Council approve Ordinance 147. Motion was seconded by Councilman Cirivello.

MOTION PASSED 6-0.

7. City Hall Project.

Mr. Ramsey led the discussion by stating that the asbestos cleanup would be accomplished by the end of the week. Mayor informed the council that the County Health Department Supervisor informed him that the County is still committed and willing to contribute to the project but that he will not be able to move on it until after June 31st because of budget issues. The Supervisor also said he thought that an Intergovernmental agreement could handle the situation and that they would not need title on the project. Tearing down of the gas station was discussed, along with a sign and/or newspaper ads for advertising.

8. Discussion/Action regarding filling the City Manager and Public Works Director Positions. The Council may vote to discuss this matter in executive session pursuant to A.R.S. 38-431.03(A)(1). "Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body."

Mayor had questions regarding the current budget planning prior to motion.

MOTION:

Motion was made by Councilman Cirivello that the Council adjourn to executive session with the City Manager and the City Finance Director on standby for questions. Motion was seconded by Mayor Nielsen.

MOTION PASSED: 5-1 Councilman Hancock was opposed.

Council adjourned to executive session at 7:34 pm.

Council Meeting was reconvened at 8:39 pm.

9. Financial Report

Mr. Nelson reported on the month of March. Generally the expenses are currently running within budgeted amounts. Next budget workshop will cover all departments and grant funds. Mayor requested that all department heads be at that meeting and be prepared to answer questions from any of the council. Councilman Udall asked for a report on the progress made on the audit. Mr. Nelson reported on the progress made during the last month and promised a document for next meeting showing the continued progress.

10. City Manager's Report

Mr. Ramsey reported on:

- A. Well and Transmission Line Project. Everything is done, water output has tripled without pumping, calibration is done, water quality is middle way between the other two wells per location.
- B. Potash Mine. Mr. Ramsey had no updates, but will be meeting on the Monday coming up and will be able to update later.
- C. Centennial/4th of July. Mr. Nelson gave the update on the celebration events. Location for fireworks is still to be decided. Kay Hauser is making a Centennial Quilt which will be auctioned off for proceeds. Flyers will be going in Junes water bill.
- D. CDBG Grant. Mr. Ramsey reported that one more line needs to be put in on 3rd West and one more fire hydrant. After that bids will be obtained for the asphalt.

FUTURE AGENDA ITEMS

1. Councilman Hancock-Taking down of signs for water and restrictions. Possible that the resolution making those restrictions be rescinded.
2. City Attorney Bryce Patterson-Process for changing of codes, adding and changing so that City Code is updated. Would a service be needed? The changes are not being done and needs to be.
3. Kay Hauser-Boundaries were people live to be employed to be reconsidered.
4. Mayor Nielsen- Item #8 on next month.
5. Mayor Nielsen – Planning and Zoning met and their recommendations should be discussed.
6. Councilman Hancock – Expand the water bill roundup to include the City Hall Project.

ADJOURNMENT

MOTION:

Motion was made by Mayor Nielsen to adjourn the meeting. Motion was seconded by Councilman Hancock.

Motion passed 6-0.

Meeting adjourned at 9:00 pm.

Fred Nielsen, Mayor

ATTEST:

Kim Cowley, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the St. Johns City Council held on the 14th day of July, 2011. I certify that the meeting was duly called and held and that a quorum was present.

Kim Cowley, Deputy City Clerk

*Please Note: Approved minutes are not a verbatim record of what happened at the City Council meeting, they capture a summary of the meeting as well as all actions taken. A recording of the entire meeting is available upon request at the City Clerk's office for three months following each meeting.