

**ST. JOHNS CITY COUNCIL  
REGULAR MEETING  
MINUTES  
July 11, 2013**

The regular meeting was duly posted. Vice Mayor Spence Udall called the meeting to order at approximately 6:37pm in the Board of Supervisors Meeting Room at the County Annex.

**ROLL CALL:** Vice Mayor Spence Udall, Councilman Pete Hancock, Councilman Michael Cirivello (phone in), Councilman Tony Raykovitz, Councilman John Richardson.

**ABSENT:** Mayor Ryan Patterson and Councilwoman Kay Hauser.

**STAFF PRESENT:** Interim City Manager Paul Ramsey, City Attorney Bryce Patterson, Finance Director/City Clerk Evan Nelson, Police Chief Donny Jones, Assistant EMS Chief Jean Kirk, Deputy City Clerk Cindy Lee, and Airport Manager/Fire Chief Gary Liston.

**OTHERS PRESENT:** None

**INVOCATION:** Councilman Tony Raykovitz

**PLEDGE:** John Richardson

**CALL TO THE PUBLIC**

No public spoke.

**CONSENT AGENDA**

- 1. Consider approval of June 10, 2013 and June 13, 2013 Regular Meeting minutes.**
- 2. Payment of bills for June 2013.**

The June 13, 2013 Regular Meeting minutes are not ready for approval. Will be ready for the August 8, 2013 City Council Meeting.

**MOTION**

Motion was made by Councilmen Hancock to approve the consent agenda items 1. All in favor of the motion.

Motion was made by Councilman Raykovitz to approve the consent agenda item 2. All in favor of the motion.

**Motion passed 5-0.**

**REGULAR MEETING AGENDA**

**3. Consider approval of the Tentative Budget for Fiscal Year 2013-2014**

Notice from our insurance pool that we will not be receiving the dividends that we usually receive. That will be 30,000 less this year. They have not given any reason. No dividends across the board. Discussion on not counting on the Insurance pool moneys for the next fiscal year.

Well #1 repair - 50,000 for pump, motor and electric. Councilmen Hancock would like to see the specks on Well #1.

Budget 400,000 in the Street fund road repair and reconstruction. \$300 of that is budgeted for down town improvements - street lighting, sidewalks and landscaping. Phase 1- The River (East) to the Clock.

Salaries, salary increases, \$1040.00 last year will carry through this year and an additional 1000.00 for the new fiscal year.

Will the budget balance with the additional \$1000.00 increase? Yes it will balance.

Budget expenditures for the City Hall \$503,380.00 for this fiscal year. This includes the transfers from the general fund, sewer fund, and the EMS fund. Concerns from the EMS fund, will work through the EMS fund. Departments are trying to help with raising the funds to the total above. Transfer will not happen till the end of the project.

Little League department is in the Parks.

Purposed changes:

Mayor Patterson recommended increasing the Senior Citizens by \$3000.

A. Recommending of increasing the revenue on account 10483 which is the opening and closing of grave.

B. Magistrate Legal fees -1042311- Reduce that budget expenditure by \$1000.00.

By making these changes we can add the \$3000.00 to the Senior Citizen Budget.

A. Is a Revue increase by \$2000. B. Is a reduction of expenditure by \$1000. Which equals to \$3000.00

Air Park- This past fiscal over expended by about \$60,000.00. \$30,000.00 of that total is the purchase of the Liston home at the airpark. Propose to pull that \$30,000.00 from the general fund savings account to the Air Park fund. Propose that we transfer \$84,450.00 from the general fund to the Air Park fund. In order 59,000 defest for the previous year. We propose that we transferring the \$14,3450.00 instead of the 84,450. And that comes from the \$30,000 general funds savings. We made some reductions from the police salary, FICA, retirement and insurance lines. Chief Jones could hire one detective with this deduction. Looking into reduce cost of self-serving fueling. Paul and Gary are always looking for reductions for cost of the Air Park.

**6. Consider implementing an all-mail ballot election procedure.**

Lenora Fulton presented a power point requesting that the city council election coming up in March be an all-mail ballot election. She outlined the higher voter turnout history and cost effectiveness for the mail ballots, and answered questions.

**MOTION:**

Motion was made by Mayor Nielson to approve an all-mail ballot March 12, 2013 election.

Motion was seconded by Councilman Patterson.

**Motion Passed: 6-0**

**4. Consider filling two vacant positions on the Planning and Zoning Commission for terms of January 1, 2013 to December 31, 2015.**

Mr. Nelson handed out a list of possible candidates recommended by the current commission for the vacancies. Everyone on the list was contacted and the responses were added to the list.

**MOTION:**

Motion was made by Councilwoman Hauser to appoint Valerie Ritz to the Planning and Zoning Commission.

Motion was seconded by Mayor Nielson.

**MOTION PASSED 6-0**

**MOTION:**

Motion was made by Councilman Hancock to re-appoint Mike Greene to the Planning and Zoning Commission.

Motion was seconded by Councilman Udall.

**MOTION PASSED 6-0**

- 5. City Hall Project. Consider entering into an agreement with Arcadis U.S., Inc. for construction management services on the City Hall project.**

Mr. Ramsey explained the proposal from Arcadis, including the discussions that staff had had with the representatives from Arcadis. There was much discussion between members of council and staff regarding doing the project in phases and what they would like to request from Arcadis in regards to keeping costs down and areas where cost cutting could be done. Mr. Ramsey recommended that more discussion with Arcadis to reach a better understanding. Councilman Hancock requested that the representatives of Arcadis attend a council meeting for direct discussion and to be able for the council members to meet them.

- 7. Receive public comment regarding the Budget for Fiscal Year 2012-2013.**

No members of the public attended the meeting; therefore there was no one there to speak.

- 8. Consider adoption of Final Budget for Fiscal Year 2012-2013.**

**MOTION:**

Motion was made by Mayor Nielson to approve the Final Budget for Fiscal Year 2012-2013.

Motion was seconded by Vice Mayor Ashton.

**MOTION PASSED 6-0**

- 9. Consider moving the Police Department into the New City Hall Building.**

Mr. Ramsey explained the ideas, the pro's and con's, of moving the Police Department into the New City Hall. Chief Jones spoke for a few minutes regarding his observations of the process of moving, and his viewpoint of the pro's and con's, and the costs involved. Discussion included the possibilities of sale of the PD property, timing of construction, timing of moving, potash people needing office space, and the convenience of having the two departments together in one building for the members of the community.

- 10. Consider purchasing the Liston home located on the Airpark property.**

Mr. Ramsey explained the information provided to the Council on the value of the property. Discussion included the years the Liston's lived there, why they were asked to, the improvements they have put into it, the break-ins and

property damage that had been happening, and the services provided by them for the security of the airport property for those years. Mrs. Sandra Liston spoke for a few minutes regarding their feelings regarding all those topics. At first Councilmembers opinions were varied, they discussed the issues, and came to consensus.

**MOTION:**

Motion was made by Councilwoman Hauser to purchase the home for \$30,000.00.

Motion was seconded by Vice Mayor Ashton.

**MOTION PASSED 7-0**

**11. Downtown/Main Street Improvements.**

Mr. Nelson explained the memo and plan for improvements to be done in phases.

- A. City Hall Project
- B. Main Street:
  - a. Street lighting
  - b. Landscaping
  - c. Sidewalk repairs
  - d. Facade

**12. Financial Report**

**13. City Manager's Report**

**FUTURE AGENDA ITEMS**

Councilman Hancock brought up issue of the water loans. He wanted to know if the extra money from the utility bills is going to the water loans. Separate accounts to track that money was lightly discussed.

**ADJOURNMENT**

**MOTION:**

Motion was made by Mayor Nielson to adjourn the meeting.

Motion was seconded by Councilman Cirivello.

**Motion passed 7-0.**

**Meeting adjourned at 9:22p.m.**

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Ryan Patterson, Mayor

ATTEST:

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Cindy Lee, Deputy City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the St. Johns City Council held on the 14th day of July, 2011. I certify that the meeting was duly called and held and that a quorum was present.

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Kim Cowley, Deputy City Clerk

\*Please Note: Approved minutes are not a verbatim record of what happened at the City Council meeting, they capture a summary of the meeting as well as all actions taken. A recording of the entire meeting is available upon request at the City Clerk's office for three months following each meeting.