

**ST. JOHNSCITY COUNCIL
REGULAR MEETING
MINUTES
December 13, 2012**

The regular meeting was duly posted. Mayor Fred Nielson called the meeting to order at approximately 6:35pm in the Board of Supervisors Meeting Room at the County Annex.

ROLL CALL: Mayor Fred Nielson, Vice Mayor Ryan Ashton, Councilwoman Kay Hauser, Councilman Pete Hancock, Councilman Ryan Patterson (arrived at 6:45 pm), Councilman Michael Cirivello (arrived at 7:35 pm), and Councilman Spence Udall.

ABSENT:

STAFF PRESENT: Interim City Manager Paul Ramsey, City Attorney Bryce Patterson, Finance Director/City Clerk Evan Nelson, Police Chief Donny Jones, Assistant Fire Chief Jason Kirk, Assistant EMS Chief Jean Kirk, Deputy City Clerk Kim Cowley, and Airport Manager/Fire Chief Gary Liston.

OTHERS PRESENT: Kristl Jones, Sandy Liston, Malena Bazarro, Lenora Fulton, Geneva Honea, Valerie Ritz, and Isabelle Rawlins.

INVOCATION: Airport Manager Gary Liston

PLEDGE: Kristl Jones

CALL TO THE PUBLIC

No public spoke.

CONSENT AGENDA

- 1. Consider approval of November 8, 2012 Regular Meeting Minutes.**
- 2. Payment of bills for November 2012.**

MOTION

Motion was made by Mayor Nielson to approve the consent agenda items as stated. Motion was seconded by Councilwoman Hauser and Councilman Hancock.

Motion passed 5-0.

REGULAR MEETING AGENDA

3. Receive public input regarding possible Community Development Block Grant (CDBG) projects.

Malena Bazarro stated that proper length of notification was not met for this meeting to be qualified as a public hearing; therefore the presentation would be for informational purposes only. Isabelle Rawlins from NACOG gave some background on what CDBG is, what it is for, and explained the CDBG grant application process.

- A. Application due late May.
- B. Funds awarded in fall, but not available until early 2014.
- C. Projects not brought up at the public hearing won't be funded.
- D. Low priorities on the handout will not be funded.

Ms. Rawlins offered her phone number for further assistance and questions.
928-778-2692

6. Consider implementing an all-mail ballot election procedure.

Lenora Fulton presented a power point requesting that the city council elections coming up in March be an all-mail ballot election. She outlined the higher voter turnout history and cost effectiveness for the mail ballots, and answered questions.

MOTION:

Motion was made by Mayor Nielson to implement an all-mail ballot election procedure.

Motion was seconded by Councilman Patterson.

Motion Passed: 6-0

4. Consider filling two vacant positions on the Planning and Zoning Commission for terms of January 1, 2013 to December 31, 2015.

Mr. Nelson handed out a list of possible candidates recommended by the current commission for the vacancies. Everyone on the list was contacted and the responses were added to the list.

MOTION:

Motion was made by Councilwoman Hauser to appoint Valerie Ritz to the Planning and Zoning Commission.

Motion was seconded by Mayor Nielson.

MOTION PASSED 6-0

MOTION:

Motion was made by Councilman Hancock to re-appoint Mike Greene to the Planning and Zoning Commission.

Motion was seconded by Councilman Udall.

MOTION PASSED 6-0

5. City Hall Project. Consider entering into an agreement with Arcadis U.S., Inc. for construction management services on the City Hall project.

Mr. Ramsey explained the proposal from Arcadis, including the discussions that staff had had with the representatives from Arcadis. There was much discussion between members of council and staff regarding doing the project in phases and what they would like to request from Arcadis in regards to keeping costs down and areas where cost cutting could be done. Mr. Ramsey recommended that more discussion with Arcadis to reach a better understanding. Councilman Hancock requested that the representatives of Arcadis attend a council meeting for direct discussion and to be able for the council members to meet them.

7. Receive public comment regarding the Budget for Fiscal Year 2012-2013.

No members of the public attended the meeting; therefore there was no one there to speak.

8. Consider adoption of Final Budget for Fiscal Year 2012-2013.

MOTION:

Motion was made by Mayor Nielson to approve the Final Budget for Fiscal Year 2012-2013.

Motion was seconded by Vice Mayor Ashton.

MOTION PASSED 6-0

9. Consider moving the Police Department into the New City Hall Building.

Mr. Ramsey explained the ideas, the pro's and con's, of moving the Police Department into the New City Hall. Chief Jones spoke for a few minutes regarding his observations of the process of moving, and his viewpoint of the pro's and con's, and the costs involved. Discussion included the possibilities of sale of the PD property, timing of construction, timing of moving, potash people needing office space, and the convenience of having the two departments together in one building for the members of the community.

10. Consider purchasing the Liston home located on the Airpark property.

Mr. Ramsey explained the information provided to the Council on the value of the property. Discussion included the years the Liston's lived there, why they were asked to, the improvements they have put into it, the break-ins and property damage that had been happening, and the services provided by them for the security of the airport property for those years. Mrs. Sandra Liston spoke for a few minutes regarding their feelings regarding all those topics. At first Councilmembers opinions were varied, they discussed the issues, and came to consensus.

MOTION:

Motion was made by Councilwoman Hauser to purchase the home for \$30,000.00.

Motion was seconded by Vice Mayor Ashton.

MOTION PASSED 7-0

11. Downtown/Main Street Improvements.

Mr. Nelson explained the memo and plan for improvements to be done in phases.

- A. City Hall Project
- B. Main Street:
 - a. Street lighting
 - b. Landscaping
 - c. Sidewalk repairs
 - d. Facade

Next step will be to figure out financial figures together for costs that can be submitted to Father Conlon. Discussion included sources for possible funds that could be used for the projects in addition to Father Conlon's sources and limitations because of the road being owned by the State, with all the red tape and regulations.

12. Discuss possible economic development initiatives.

Councilwoman Hauser led the discussion with her thoughts and comments on the need to have come economic development happening in our community. Discussion also included funds available at EDAC. Concern was expressed that in the past nothing has gotten done because no one got down to specifics of what to work on right now. \$15K in funds from the Regional Planning Grant was also discussed as beginning funds for the development, and the need for massive private donations. Council requested Staff to put together a report on the funds available, including HURF dollars, for the economic

developments so that the decision could be made as to what next council meeting.

13. Consider forming volunteer committees.

Councilwoman Hauser started the discussion on volunteer committees by asking the council to decide on some committees that are needed, and getting the word out so that people could be recruited. Discussion included the number of committees that are or aren't actually needed, what the committee members should be responsible to do, and advertising in the water bills and newspaper. Opinions were expressed for and against multiple committees.

14. Planning of future City-sponsored events.

Discussion continued combining items 13 and 14 into a general discussion of both. Discussion about what events should be and already are City sponsored. Councilwoman Hauser proposed that the City sponsor at least four events: Memorial Day, 4th of July, October Halloween Trunk or Treat, and Christmas Light Parade. The definition of a City sponsored event was clarified to be: The City would insure that there is a committee chair for each of the events, that the event happens, and that the funding would be there for the event. Time commitments involved for staff members was brought up and discussed. The number of volunteers was discussed, and Mr. Ramsey asked the Council to inform staff if they think of someone who would be a good chair for a committee.

15. Financial Report

Finance Director Mr. Nelson gave an overview of the financial reports provided to the council. The primary concern was that the revenues were not coming in at the rate expected. The estimate for those revenues came from the State. Mr. Nelson expressed that the expenses are doing well, that the departments were keeping a close eye on those.

16. City Manager's Report

Mr. Ramsey reported on the progress of the Potash Mine Project. Permitting that was expected to come through in November has been delayed for some time in January. Kinder Morgan is gearing up for the CO2 for January. M & R Trucking Company is gearing up for January as well. They also donated materials for the fence for the parking area they are renting.

Mr. Ramsey informed the Council that the grant was turned down on the water line for the Mountain View waterline extension.

The Christmas Light Parade starts at 6:00pm in the parking lot on the west side of the PD. It will go down Main Street and will conclude at the Para Gym. There will be Santa, hot chocolate and cookies, and a table for the children to make Christmas ornaments. Mr. Ramsey expressed gratitude for those who helped make the event happen. Count for the parade is 15 entries.

Mr. Ramsey informed the Council that three packets had been taken out for four positions. Deadline for write in candidates is 40 days before the election.

Mr. Ramsey informed the Council that volunteers are still needed for the I-40 sign.

Jason Kirk gave an update of the new fire truck. The recent hurricane in the southeast effected the delivery date. However, the truck would still probably arrive at least 30 days ahead of schedule.

FUTURE AGENDA ITEMS

Councilman Hancock brought up issue of the water loans. He wanted to know if the extra money from the utility bills is going to the water loans. Separate accounts to track that money was lightly discussed.

ADJOURNMENT

MOTION:

Motion was made by Mayor Nielson to adjourn the meeting.
Motion was seconded by Councilman Cirivello.

Motion passed 7-0.

Meeting adjourned at 9:22p.m.

Fred Nielsen, Mayor

ATTEST:

Kim Cowley, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the St. Johns City Council held on the 14th day of July, 2011. I certify that the meeting was duly called and held and that a quorum was present.

Kim Cowley, Deputy City Clerk

*Please Note: Approved minutes are not a verbatim record of what happened at the City Council meeting, they capture a summary of the meeting as well as all actions taken. A recording of the entire meeting is available upon request at the City Clerk's office for three months following each meeting.