

**ST. JOHNSCITY COUNCIL
SPECIAL MEETING
MINUTES
April 25, 2013**

The special meeting and work session meeting was posted. Mayor Nielsen called the meeting to order at approximately 6:34pm in the Board of Supervisors Meeting Room at the County Annex.

ROLL CALL: Mayor Fred Nielsen, Vice Mayor Ryan Ashton, Councilwoman Kay Hauser, Councilman Pete Hancock, Councilman Ryan Patterson arrived at 6:43pm, Councilman Michael Cirivello , and Councilman Spence Udall

ABSENT:

STAFF PRESENT: Interim City Manager Paul Ramsey, Finance Director/City Clerk Evan Nelson, City Attorney Bryce Patterson, Police Chief Donny Jones, Assistant Fire Chief Jason Kirk, Assistant EMS Chief Jean Kirk, Fire Chief/Airport Manager Gary Liston, and Deputy City Clerk Kim Cowley

OTHERS PRESENT: Melena Bazarro, Robert Vallejos

CALL TO THE PUBLIC

No Public wished to speak.

PUBLIC HEARING

1. Receive budget requests from the public.

No Public wished to speak.

2. Receive public input and consider possible Community Development Block Grant (CDBG) projects.

Melena Bazarro listed the top three projects for the Council:

1. Mountain View Water Line
2. Main Street Improvements
3. Fire Department Construction

She indicated that tonight a decision needed to be made on which project would be the priority for the application. She informed the Council that

because of Federal money being not available yet, they had moved the deadline for the applications to July 1st instead of June 1st. She discussed the requirements for the process to declare an area as slum and blight. Mr. Jason Kirk indicated to the council that he had written a letter of recommendation regarding the fire flows in Mountain View. Councilman Cirivello recused himself from the discussion due to financial interest.

MOTION:

Motion was made by Vice Mayor Ashton to approve the Mountain View Waterline as the project for the CDBG application.

Motion was seconded by Councilman Udall.

MOTION PASSED 6-0

SPECIAL MEETING AGENDA

- 3. Consider approval of Resolution 499, a resolution of the City of St. Johns authorizing the submission applications for FY13 State Community Development Block Grant Funds.**

MOTION:

Motion was made by Mayor Nielsen to approve Resolution 499 for the authorizing the submission applications for FY13 State Community Development Block Grant Funds.

Motion was seconded by Councilman Hancock.

MOTION PASSED 6-0

Councilman Cirivello was recused.

- 4. Consider approval of agreement for architectural services on the City Hall.**

Mr. Ramsey informed the Council that Attorney Patterson had gone through the document and revised some of the wording per his recommendations as the Council had requested. Council members discussed the changes to the document. Councilman Patterson stated that the citizens of St. Johns need to be able to see that improvements are being made and recommended that exterior paint be added to the list of Phase 1 items to be done. Attorney Patterson explained the technical aspects of the contract to the Council members, and indicated that it was a tough contract from the prospect of the architect and protected the City.

MOTION:

Motion was made by Vice Mayor Ashton to approve the agreement for architectural services on the City Hall provided that exterior paint be added to section 4 of the agreement.

Motion was seconded by Mayor Nielsen.

MOTION PASSED 7-0

- 5. Consider approving the Arizona Openbooks Interagency Service Agreement with the Arizona Department of Administration for financial information posting services, to comply with Arizona transparency legislation; or consider other options for compliance.**

Mr. Nelson explained the new law regarding the searchable data base requirements and that the League of Cities and Towns has worked hard with the State in order to get the ability to use the State Database. Discussion included:

1. various options and the cost of each
2. maintenance issues of the database
3. responsibility for the maintenance on each option
4. costs of creating a database
5. ultimate responsibility would be the States

MOTION:

Motion was made by Councilman Patterson to approve the agreement with the Arizona Department of Administration for compliance with the Arizona Openbooks transparency legislation.

Motion was seconded by Councilman Cirivello.

MOTION PASSED 7-0

- 6. Consider revising the Fiscal Policy Manual allowing the purchase of fireworks to be exempt from the standard procurement procedures.**

Mr. Nelson explained the details of the current purchasing of the fireworks in connection with those of Round Valley. An attempt was made to obtain bids for the fireworks as this year the cost would go over the limit for purchasing without bids. Mr. Ramsey explained the complications and costs that shipping brought to the costs, and that working with the Round Valley group saves a lot of money.

MOTION:

Motion was made by Councilman Udall to allow the purchase of fireworks to be exempt from the standard procurement procedure.

Motion was seconded by Councilman Patterson.

MOTION PASSED 7-0

7. Consider lease arrangements related to McIntosh Springs.

Vice Mayor Ashton explained that Mr. Montoya had approached him about this spring who wanted to have water from the spring. Mr. Ramsey passed out copies of the lease agreement, which had expired and not been renew, to the Council members. Discussion included location of the spring, the water rights belong to the City, the land around the spring belongs to Mr. Pew, water from the spring amounts to 6-10 gallons a minute, and the need of the Catholic cemetery for water. Consensus of the Council was that the first step that should be taken regarding the springs would be to hold a public hearing regarding the possible uses for the springs and just see what the public has to say.

FUTURE AGENDA ITEMS

Mr. Ramsey informed the Council that Ann Kirkpatrick is going to be in town on Friday, May 3rd at 2:30 and she has asked that if there are any elected officials that want to meet with her she would make herself available for approximately half an hour.

ADJOURNMENT

MOTION:

Motion was made by Mayor Nielsen to adjourn the meeting.

Motion was seconded by Councilman Cirivello.

Motion passed 7-0.

Meeting adjourned at 8:02pm.

Ryan Ashton, Vice Mayor

ATTEST:

Kim Cowley, Deputy City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the St. Johns City Council held on the 14th day of July, 2011. I certify that the meeting was duly called and held and that a quorum was present.

Kim Cowley, Deputy City Clerk

*Please Note: Approved minutes are not a verbatim record of what happened at the City Council meeting, they capture a summary of the meeting as well as all actions taken. A recording of the entire meeting is available upon request at the City Clerk's office for three months following each meeting.